Town of Lyndon Board of Supervisors Special Meeting Minutes

Kris Hughes Memorial Town Hall, W6081 CTH N, Plymouth
Wednesday, August 12, 2026 6:00 pm

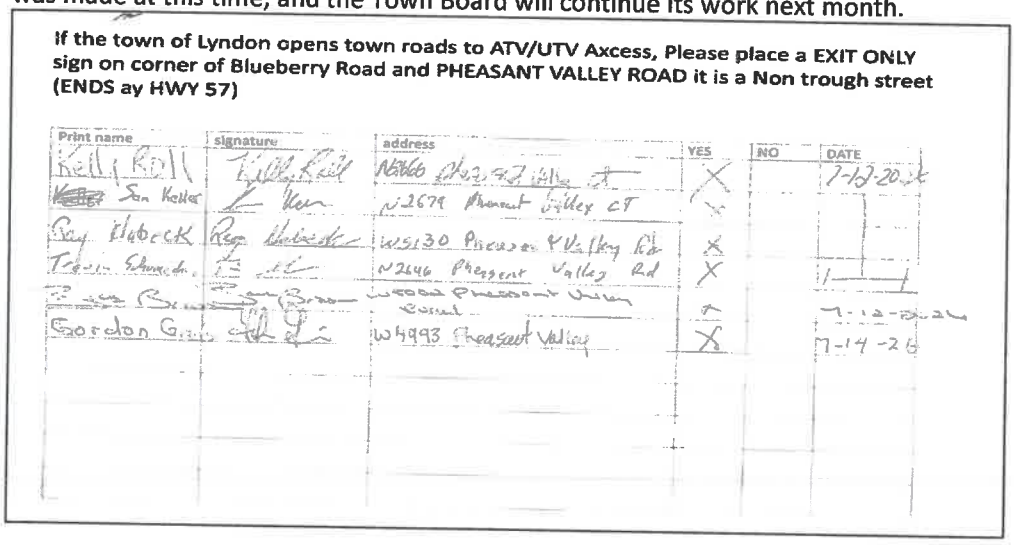
1. Call to Order, Verification of compliance of Open Meeting Law: Chair Friedman called the meeting to order at 6:01 pm; Clerk/Treasurer Klatt confirmed the agenda was posted on the website and at the town hall on 8/10/26 at 9:15 am.

2. Pledge of Allegiance: Chair Friedman led the attendees in the Pledge of Allegiance.

3. Roll Call:

   Members Present: Chair Friedman, Supervisors Jenny Wiskirchen, David Eisentraut, Dan Mayer, Chris Kestell
   Members Absent: none
   Others Present: Clerk/Treasurer Rhonda Klatt

4. ATV/UTV Ordinance working session: Supervisor Eisentraut lead a discussion on a draft ordinance sample, comparing to multiple examples from other municipalities that were included in a binder of materials that Clerk/Treasurer Klatt created, consisting of sample ordinances, state statutes, Legal Opinions from WTA magazine, road maps, and WI DNR regulations. Some questions were asked from audience members, and Resident Kelly Roll submitted a signed petition for a particular sign on Pheasant Valley Road. Chair Friedman will contact Attorney Dirkse to see if a requirement for operators to hold a drivers license is valid. No further action was made at this time, and the Town Board will continue its work next month.



If the town of Lyndon opens town roads to ATV/UTV Axcess, Please place a EXIT ONLY sign on corner of Blueberry Road and PHEASANT VALLEY ROAD it is a Non trough street (ENDS ay HWY 57)

Print name	signature	address	YES	NO	DATE
Kelly Roll		N8166	X		7-12-26
Jon Keller		N2679 Pheasant Valley CT	X		
Gary Habeck		W5130 Pheasant Valley Rd	X		
Travis Schmidt		N2646 Pheasant Valley Rd	X		
		W4998 Pheasant Valley Court	X		7-12-2026
Gordon Gra		W4993 Pheasant Valley	X		7-14-26

5. Adjourn: **Motion by Mayer, seconded by Eisentraut, all voting in favor to adjourn,** motion carries. Time: 7:00 pm

Town of Lyndon Board of Supervisors Monthly Meeting Minutes

Kris Hughes Memorial Town Hall, W6081 CTH N, Plymouth
Wednesday, August 12, 2026 7:00 pm

1. Call to Order, Verification of compliance of Open Meeting Law: Chair Friedman called the meeting to order at 7:07 pm; Clerk/Treasurer Klatt confirmed the agenda was posted on the website and at the town hall on 8/10/26 at 9:15 am.

2. Pledge of Allegiance: Chair Friedman led the attendees in the Pledge of Allegiance.

3. Roll Call:

   Members Present: Chair Friedman, Supervisors Jenny Wiskirchen, David Eisentraut, Dan Mayer, Chris Kestell

   Members Absent: none

   Others Present: DPW Steve Stuebs, Permit Agent Al Steiner, PC Chair David Roll, Clerk/Treasurer Rhonda Klatt, (see attached list of attendees in official minutes)

4. Discussion, Corrections if necessary, and Approval of the minutes from the meeting(s) of July 8, 2026: **Motion by Eisentraut, seconded by Wiskirchen, all voting in favor of approving the minutes from July 8, 2026 as presented,** motion carries.

5. Discussion, Corrections if necessary, and Approval of the Financial Report: **Motion by Mayer, seconded by Eisentraut, all voting in favor of approving the financial report as presented,** motion carries.

Account Description	Balance as of: 7/30
Tax – Checking	$ 2751.50
General Checking	$ 218,426.68
Tax – Collections	$ 92,797.62
Money Market	$ 680,290.74

6. Discussion, Corrections if necessary, and Approval of the Payment of Bills: **Motion by Eisentraut, seconded by Mayer, all voting in favor of approving the payment of bills,** motion carries.

Date	Num	Name	Memo	Paid Amount
Checking General *-204**				
07/16/2026	Debit	Quill Office Supplies	#10 Envelopes	-63.98
07/29/2026	Debit	Quill Office Supplies	Office & Election supplies	-146.87
07/30/2026	Debit	Quill Office Supplies	Minute Binders	-125.96
08/01/2026	Debit	Bertram Internet, formerly Mercury	Town Hall Internet	-59.99
08/06/2026	Debit	Menard's	Mailbox post, cemetery supplies	-74.17
08/11/2026	Debit	Jimmy Johns	August 2026 Election Meal	-147.62
08/03/2026	Debit	Pick'n Save	Election candy	-79.07
08/11/2026	Fed PR WH	EFTPS	Federal PR WH	-3,588.19
08/11/2026	State PR WH	Wisconsin Dept. of Revenue	State PR WH	-534.79
07/14/2026	WRS	ETF	WRS WH	-1,819.14
08/11/2026	WRS	ETF	WRS WH	-1,826.34
08/12/2026	18718	Eisentraut, David M	Payroll	-269.36
08/12/2026	18719	Friedman, JoAnne L.	Payroll	-384.80
08/12/2026	18720	Henkel, Christine R	Payroll	-518.09
08/12/2026	18721	Kestell, Chris W.	Payroll	-269.36
08/12/2026	18722	Klatt, Rhonda J	Payroll	-3,831.11
08/12/2026	18723	Mayer, Daniel J	Payroll	-269.36

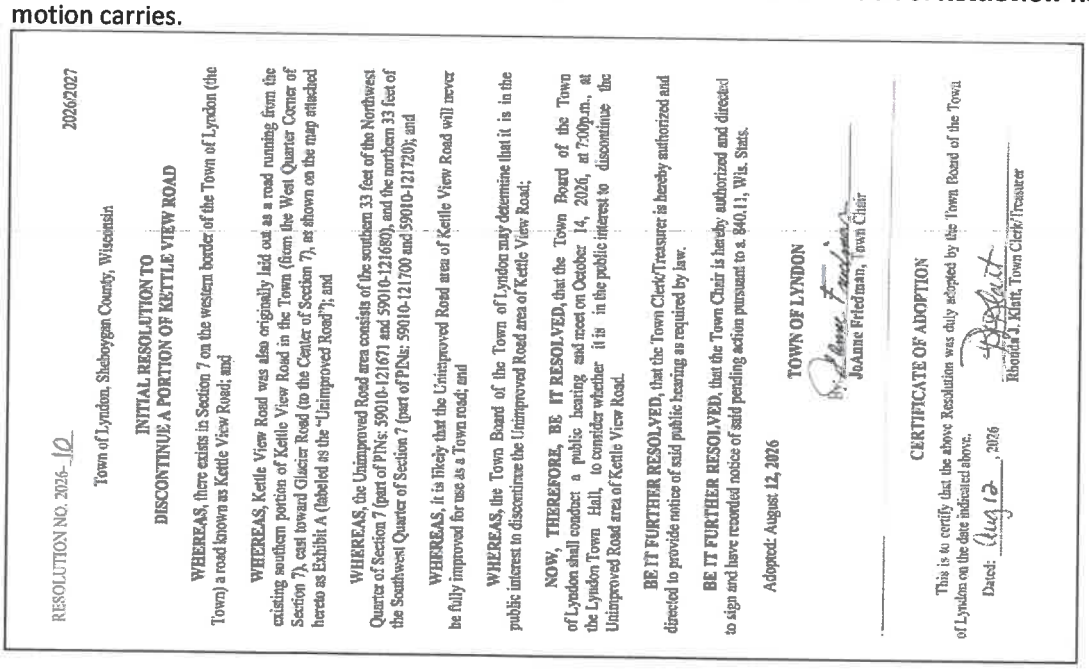
08/12/2026	18724	Redlich, Adam J	Payroll	-46.17
08/12/2026	18725	Roll, David M	Payroll	-434.04
08/12/2026	18726	Schiel, James	Payroll	-962.84
08/12/2026	18727	Steiner, Alan	Payroll	-267.81
08/12/2026	18728	Stuebs, Steven L.	Payroll	-5,474.41
08/12/2026	18729	Weigel, Beverly	Payroll	-46.17
08/12/2026	18730	Wiskirchen, Jennifer	Payroll	-269.36
	18731	VOID		0.00
08/01/2026	18732	Up North Assessments, LLC	2022-2026 Assessment Contract	-790.00
	18733	VOID		0.00
08/05/2026	18734	Schiel, Jim	July 2026 Sanitary Mileage	-72.50
08/05/2026	18735	Al Steiner - PC, Misc	July 2026 PA Mileage	-66.70
08/11/2026	18736	Adell Cooperative	Roadside Maintenance Chemicals	-976.93
08/11/2026	18737	Alberts Hydrovac, LLC	2 hrs Jet open culvert	-650.00
08/11/2026	18738	Frontier	Town Hall landline	-119.20
08/11/2026	18739	Gibbsville Implement, Inc.	Sharpening chainsaws	-36.00
08/11/2026	18740	Hopp Nuemann Humke LLP	Legal	-2,088.00
08/11/2026	18741	KW Electric, Inc.	Generator maintenance	-688.09
08/11/2026	18742	Marco Inc	Copier maintenance contract	-97.21
08/11/2026	18743	Napa Auto Parts of Plymouth	Filters	-45.98
08/11/2026	18744	T-Mobile	DPW & PA Cellphones	-112.98
08/11/2026	18745	Village of Cascade	July 2026 Police Hours	-675.00
08/11/2026	18746	Waldo Oil Company	Fuels, DEF	-2,358.72
08/11/2026	18747	WE Energies	TH & DPW Shed electric	-203.22
08/11/2026	18748	Wisconsin Newspress Inc.	Ballot test notice	-34.00
08/11/2026	18749	Wisconsin Towns Association	(2) WTA Conv. Registrations	-450.00
08/12/2026	18750	Christa Gollnick - EI	Aug 2026 Ballot Test, Election	-108.00
08/12/2026	18751	Mary Fieber - EI	Aug 2026 Ballot Test, Election	-105.00
08/12/2026	18752	Christine Henkel - EI	Aug 2026 Ballot Test, Election	-159.00
08/12/2026	18753	Diane Pietsch - EI	Aug 2026 Ballot Test, Election	-93.50
08/12/2026	18754	Beverly Weigel - PC, EI	Aug 2026 Ballot Test, Election	-173.25
08/12/2026	18755	Teresa Rodencal - EI	Aug 2026 Ballot Test, Election	-93.50
08/12/2026	18756	Susie Fonder - EI	Aug 2026 Ballot Test, Election	-170.50
08/12/2026	18757	Anita Williams - EI	Aug 2026 Ballot Test, Election	-93.50
08/12/2026	18758	Waldo Oil Company	Flex hoses, fuel nozzles	-298.00
			Total Checking General ***-204	-32,267.78

7. Reports of Town Committees:
   a. Permit Agent: Permit Agent Al Steiner reported that he is currently in talks with the CTH E property and has a couple of driveway improvement permits.
   b. Plan Commission: PC Chair Roll reported on the last meeting's work on the solar ordinance, FPZ renewal documents and a follow up with the author of the model solar ordinance regarding battery storage.
   c. Dept. of Public Works: DPW Stuebs reported that it appears he has done some herbicide damage on some soybeans. He will be meeting with an agronomist; however, it is too early to determine the monetary damage at this point. At harvest time, tests will be done. No further action taken at this time.
   d. Finance: Nothing to report at this time.

e. Cemetery: Sexton Wiskirchen reported she has heard positive comments from people with what Lyndon offers on its website for locating headstones, etc. in our cemeteries.

8. Public Comment *(Three (3) minute time limit per person)*: Comments were heard from Resident Carol Horne regarding the culvert clearing progress, and Resident Jack Woodland in regards to closing Cedar Lane to ATV/UTV traffic.

9. New Business:
   a. New Road Agreement with Town of Lima for Mill Road and Center Street: Waiting on a new draft from the Town of Lima, no action taken at this time.
      i. Acknowledgement & Consent, Atty review of Road Agreement for Mill Rd, Center St.: Chair Friedman stated "We have an acknowledgment and consent of attorney review agreement for mill road in that there's a conflict of interest because of the firm, of Hopp Neumann, also represents both the Town of Lima and the Town of Lyndon, so it, we have a situation where, um, the conflict of interest is a choice that we could hire a different attorney to represent the Town of Lyndon as if the event of dispute arises with respect to herein described shareholders agreement, um, Hopp Neumann Humphrey would not be available to represent any of the parties with respect to any dispute, so they would have to, um, recuse themselves from representing Lima or the Town of Lyndon."
      Plan Commission Chair David Roll: "We did the same thing when we did the one with Mitchell, because Mitchell was the attorney for both, we said hey, we read it, we both agreed, we did the same thing to say since you represented both of us."
      Motion by Eisentraut, seconded by Mayer, most voting in favor to accept the Acknowledgment & Consent on conflicting interest regarding legal representation, motion carries with Friedman voting nay.
   b. Designate remaining 2025 surplus of $4,854: Chair Friedman feels that perhaps OneEnergy (first solar farm on Clearview) could reimburse the Town for obtaining a baseline for stray energy; she will reach out to them. No further action taken on this item.
   c. Vacation of Kettleview easement: **Motion by Kestell, seconded by Eisentraut, all voting in favor to approve the Resolution #2026-10, Initial Resolution to Discontinue a Portion of Kettleview Road,** motion carries.



RESOLUTION NO. 2026-10

2026/2027

Town of Lyndon, Sheboygan County, Wisconsin

INITIAL RESOLUTION TO DISCONTINUE A PORTION OF KETTLE VIEW ROAD

WHEREAS, there exists in Section 7 on the western border of the Town of Lyndon (the Town) a road known as Kettle View Road; and

WHEREAS, Kettle View Road was also originally laid out as a road running from the existing southern portion of Kettle View Road in the Town (from the West Quarter Corner of Section 7), east toward Glacier Road (to the Center of Section 7), as shown on the map attached hereto as Exhibit A (labeled as the "Unimproved Road"); and

WHEREAS, the Unimproved Road area consists of the southern 33 feet of the Northwest Quarter of Section 7 (part of PINs: 59010-121671 and 59010-121680), and the northern 33 feet of the Southwest Quarter of Section 7 (part of PINs: 59010-121700 and 59010-121720); and

WHEREAS, it is likely that the Unimproved Road area of Kettle View Road will never be fully improved for use as a Town road; and

WHEREAS, the Town Board of the Town of Lyndon may determine that it is in the public interest to discontinue the Unimproved Road area of Kettle View Road;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Lyndon shall conduct a public hearing and meet on October 14, 2026, at 7:00p.m., at the Lyndon Town Hall, to consider whether it is in the public interest to discontinue the Unimproved Road area of Kettle View Road.

BE IT FURTHER RESOLVED, that the Town Clerk/Treasurer is hereby authorized and directed to provide notice of said public hearing as required by law.

BE IT FURTHER RESOLVED, that the Town Chair is hereby authorized and directed to sign and have recorded notice of said pending action pursuant to s. 840.11, Wis. Stats.

Adopted: August 12, 2026

TOWN OF LYNDON

By: _____
JoAnne Friedman, Town Chair

CERTIFICATE OF ADOPTION

This is to certify that the above Resolution was duly adopted by the Town Board of the Town of Lyndon on the date indicated above.

Dated: Aug 12, 2026

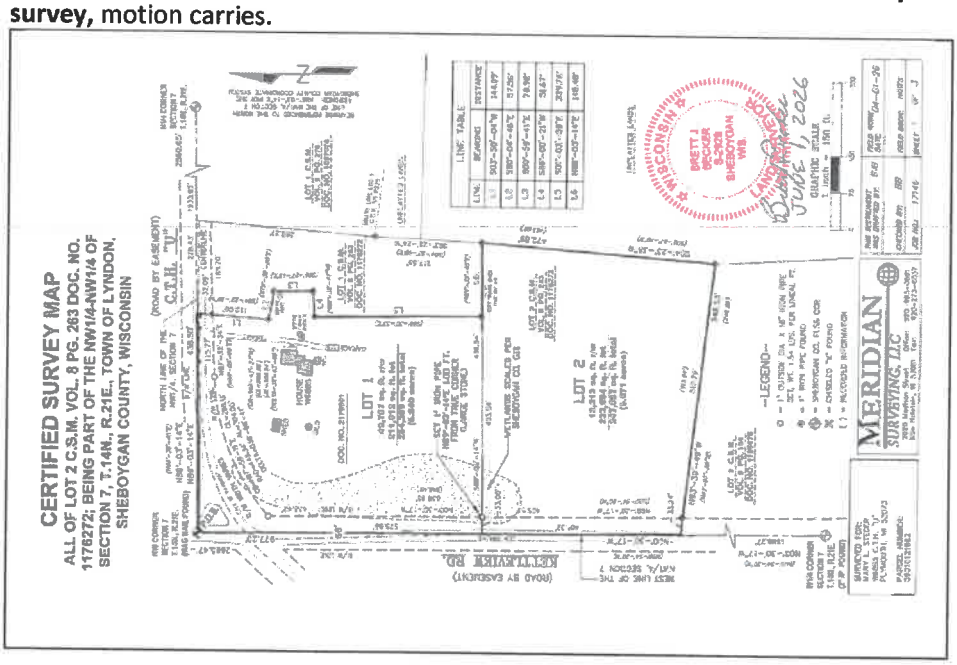
_____
Rhonda J. Klatt, Town Clerk/Treasurer

d. Town Board Supervisor Residency Discussion *(as submitted by Supervisor Wiskirchen)*: Supervisor Wiskirchen started the discussion with "It is my understanding, Chris, in one of our past meetings, during an ATC Update, you talked about moving due to the power lines and the issues with ATC, potentially out of the Town of Lyndon. So, I think in order for us to be transparent, what I have learned in the last five or six years of being on the board is that it is important to be transparent with the our constituents and make sure that first of all, people are aware of you changing residency if that is truly a change, and that we as a board, kind of understand, you know, is it temporary, are you renting, are you purchasing, just have a little bit more clarity so that, you know, the people in the town and we are all aware kind of what the plan is."
Supervisor Kestell: "Sure, um, as discussed earlier, when I brought it up in the ATC Update, I did say that I was, I am moving, um, due to the fact that, um, they built power lines over the top of my home I no longer feel safe to inhabit, um, so, I did say at that meeting or whatever that I did talk to the Wisconsin Towns Association where we get a lot of our legal advice."
Supervisor Wiskirchen: "Did you have any specific, like any emails or anything that you shared with the Chair or the Board at all?"
Supervisor Kestell: "I did bring it along tonight."
Supervisor Wiskirchen: "Okay, so you have an email from the Wisconsin Towns?"
Supervisor Kestell: "I do, yes, the legal opinions of Lara, she's one of the attorneys, and then, well its one of the Attorney General opinion on it, and um, her example, Lara's example, was um, this person actually sold their house, their property, in the town, and they moved in with some relatives, and uh, it was all fine and dandy, right, there was no time limit on it, or whatever the case may be. So, she, so the big burden of residency, um, is that once you establish it, you keep it, right? So as long as you have the intent, that's the key or whatever, right, the intent to move back into the town, um so."
Supervisor Eisentraut: "My question would be then if you're, um, what are going to do with your existing structure? Are you going to eventually establish your residency back in the town, and build a different house, or?"
Supervisor Kestell: "Yeah, that was the plan, or whatever right? Build a different house and um,"
Supervisor Wiskirchen: "So, you said you had an email, is this, is there an email here somewhere? I just have this."
Supervisor Kestell: "I did have a conversation previously"
Supervisor Wiskirchen: "With Lara?"
Supervisor Kestell: "No, with Joe Ruth. So, I previously went to one of their seminars that they put on every year, or whatever right, and this discussion was listed in one of his classes, right, about the residency issue, and about how it all worked, and how people can work with, and hold their positions as elected officials moving out of the town."
Supervisor Wiskirchen: "Okay. Was it specific to you, or was it more of a presentation?"
Supervisor Kestell: "The first one was, right, and I talked to him after that initial presentation, right, I talked to him about my situation. Um, and then when I saw this come to light again on the agenda here, I contacted him again, I go 'do you mind forwarding me the opinion on this or whatever from the town's association, and you know, I'm understanding, this is the situation we're in, I'm being, um, forced out of my home, no longer to live there. I still own it, I'm still paying taxes to the town, right, so that doesn't change my residency if I buy another home and move into it, right? I am still a residence of the Town, so as you can see in Lara's opinion as well, that's how it works, right? And she even sold her house and moved in with her in-laws. She didn't hold the property in the town, and she still kept her residency."
Supervisor Wiskirchen: "Okay, and so are you purchasing a home, or are renting a home?"
Supervisor Kestell: "So I already purchased a home."
Supervisor Wiskirchen: "Okay, I think the question, the bigger question, is not the intent because I believe you are really involved, its, you know, the temporary time frame, like I think it's fair to kind of have some kind of estimate for the Board, as to like, a timeframe that you're, you know, is it six months, is it a year?"

Supervisor Kestell: "That's a fair question or whatever right, but I really don't have a timeframe at this point, right, and there's no timeframe set on any of this in precedent or whatever right, so it could be three, four years maybe, right, um, I would say I'm hoping to have it done much shorter than that, but I don't know what my timeline's gonna be, cuz I don't when my court dates and all those things are so I can make a settlement with the transmission company that the Town, you know, under bad legal advice from a counsel that was conflicting interest when he was representing the Town of Plymouth, advise the board not to get involved, right?"
(Inaudible)
Supervisor Wiskirchen: "...you had it all finished before you even brought it our attention."
Supervisor Kestell: "No, I didn't have the house purchased at that point."
Supervisor Wiskirchen: "But, you had the intention of moving."
Supervisor Kestell: "After they built the transmission lines over the top of my house, absolutely, with intent of building again."
Supervisor Wiskirchen: "I am just trying to figure out how David, Dan, and I, like how temporary, I mean, what is, what is that for the constituents, what's"
Supervisor Mayer: "It says here, as long as he intent, its already open, there's really no timeline"
(inaudible)
Supervisor Eisentraut: "Yeah, these, these are opinions, I'd like to do a little more homework"
Supervisor Mayer: "I would too"
Supervisor Eisentraut: "When are you projected to, to move, to scoot up to your new place, a month or two, or four?"
Supervisor Kestell: "Somewhere in there, yeah"
Supervisor Eisentraut: "Okay, alright. What I would ask of you, for right now, is to keep us informed on the timeline the best you can, and what your plan after is as far as intent to return and how, or build a residence, or"
Supervisor Kestell: "I told you guys my intent, right, so you guys are well aware of that and that's what the law stipulates or whatever right, so I mean, I will be, because I'm a friendly person or whatever, share that information with you, right, but by no means do I have..."
(Inaudible)
Supervisor Wiskirchen: "for the constituents, not just for us, right? Like the public needs to be aware, full transparency, you know, that's all I'm saying."
Supervisor Eisentraut: "I just want to go through some of this, keep us in the loop. I mean you obviously haven't done it yet, but it's something that's going to come up a few months down the road, possibly, I just want to decipher opinion from statute and see what I come up with too. Thank you."
Supervisor Kestell: "Right, and the statutes are in that other paper, from the attorney general or whatever. And if you guys want to challenge it, you guys are more than welcome to challenge it, right? You just have to file a lawsuit with the attorney general or whatever, and challenge my residency, you guys are more than welcome to do that."
Supervisor Wiskirchen: "We're just trying to be transparent for the public, you know. "
Supervisor Kestell: "Right it seems like your..."
Supervisor Wiskirchen: "*(inaudible)* four or five years, is that fair to the people that live here?"
Supervisor Kestell: "Right, that's not my intent, right? My intent is two or three years, right?"
Supervisor Wiskirchen: "But, lawsuits take time."
Supervisor Kestell: "Yeah, typically, but we've been in a lawsuit for over three years, right, so its coming to a head soon enough right. But taking a build or whatever, right, you guys want to see my receipts from the builders and the courts or whatever, I mean, it just seems like it's a more of an attack or whatever, right? "
Supervisor Wiskirchen: "No, we want to be transparent with people."
Supervisor Kestell: "I'm being totally transparent, that's why I brought it up."

Supervisor Wiskirchen: "It had to be on the agenda for it to be transparent though, you know. Because it came under an ATC update, it wasn't on the agenda"
Supervisor Kestell: "It was part of what ATC caused, you know, I figured it fit in the mold or whatever right. It's on the agenda. I told you what my intent was. If you want to challenge it, you know, that's your option or whatever right, but you know, the board would incur costs to bring it to uh, bring it in front, good luck to ya, right, I mean, you know,"
Supervisor Wiskirchen: "But we're representing everybody sitting here, you know what I mean, they have a right to know, and they feel like, temporary, like your plan is not fit with the town, you know, they have the option to voice their opinion."
Supervisor Kestell: "Right, but you know what my intent was, I spelled that out for you, and if you're calling me a liar, that's one thing or whatever right,"
Chair Friedman: "No"
Supervisor Kestell: "well that's what it kinda feels like or whatever right. I'm telling you what my intent is, that's what the law says, that if you have intent to move back in, you remain, you have your residency, right. I mean"
Chair Friedman: "And all the people who have had this done to them are stuck in a legal battle where they cannot sell their houses because they are *(inaudible)* lawsuit, and the way our legal system is working, we may have our hearings in 2027 if we are lucky. So, to give *(inaudible)* and on top of it, we felt we were gonna win the, uh, judicial review, that didn't happen."
Supervisor Mayer: "Can we move on to the next item on the agenda, please?"
Chair Friedman: "Yeah, I'm just discussing the reasoning behind this, Dan, and uh, it is"
Supervisor Mayer: "This has nothing to do with Chris's situation; so let's just move on to the next thing on the agenda please?"
Chair Friedman: "It is something to do with Chris's situation because there was no relocation plan put into effect, and when we, and Chris goes to trial, it could be that they give him a relocation plan, or they give him enough money to move his house. And all those things need to be taken into account if he's, you know, gonna build another house, he'd have enough money to build another house. Thank you. Thanks Chris."

e. Mary Steger; CSM review for 2-lot survey at W6865 CTH U; Zoning to remain A-2: **Motion by Eisentraut, seconded by Mayer, all voting in favor of approving the CSM as submitted by Mary Steger for a 2-lot survey,** motion carries.



f. Estimates from Sheboygan County, DOT – Highway Division for:
   i. ATC damages on Blueberry Ln in the amount of $2,440.12; Sealcoating Blueberry from site of damage to RR tracks, in the amount of $5,014.63: Supervisor Kestell stated "The discussion on this, I met with Steve, and a representative from the county, Kris Klein, and he met us out there on Blueberry and saw some of the damage ATC did. He questioned if the Town had done a video beforehand of the road, I told him we had not, um done that which we did now for the solar field, right, so we do have that information. It says $2440.12 was kind of a patch job where one of their excavators dug through the surface of the road. He suggested that instead of just patching it together to come down to the railroad tracks and come up the road with a sealcoat, and his recommendation was the larger number underneath here, of $5,000, so I think we have to submit a bill to ATC for the damages of the road. I did talk to, um, Brian Olson, about being part of the county roads as well, going around with him, showing him some of the damages that ATC did on the county roads in our town, its important that the rate payers and the taxpayers in our town don't pay for the damages ATC did to our roads." A bit more discussion was held, and questions were answered from board members. DPW Steve Stuebs explained the difference in the project estimates, and why. **Motion by Eisentraut, seconded by Mayer, all voting in favor of approving the county highway department to sealcoat and do the ATC damage repair on Blueberry from railroad tracks to N,** motion carries.

g. Estimates for HVAC replacement in the Town Hall: Three companies (All American HVAC, Maple Valley and Performance Heating) submitted estimates for the replacement of the air conditioning unit, and the replacement of the air conditioning unit along with the furnace. **Motion by Eisentraut, seconded by Mayer, all voting in favor hiring All American HVAC to replace the air conditioning and furnace on the office side in the town hall**, motion carries. The estimate totals $11,363.

h. ATC Update: Chair Friedman reported "There is a notice of hearings on that new transmission line, the one that is coming through our town on Docket 137CE21, and August 18th, on Tuesday, at the village hall of Fredonia, there are two different public hearing sessions, one is at 2 pm and the other is at 6 pm. There's also Wednesday, August 19th, and that one is at the lower level at the Kiel Community Center, 2 pm and 6 pm, if anyone wants to attend one of those meetings. Chris?"
Supervisor Kestell: "Yes, so, um, last month I told everybody that they were challenging, um ATC's, they had got so far away from their original application, kind of like they did with the Plymouth Reliability Project, um, they had submitted over 500 new documents to update the routes, and other things, so the Public Service Commission ruled that they had an incomplete application, so they cancelled all of the existing schedule for the project,"
Chair Friedman: "Okay, thank you, I didn't know that."
Supervisor Kestell: "and they, um, sent it back to the beginning for them to resubmit a different application."
Chair Friedman: "And that was with, um, 2700 comments that were made, and that was a huge effect on the Public Service Commission and that decision, and it was really good to see that people cared enough to file, um, on the docket for that. So that was a really great thing. Thanks for the clarification on that, Chris."

i. License Applications: Nothing at this time.

j. Next regular meeting date: Wednesday, September 9, 2026

k. Items for next meeting: Supervisor Wiskirchen asked to place the Administrative Policy to discuss the legal contact, and communications with the legal team. Other items include ATV/UTV ordinance work to be included in regular agenda, the first draft budget meeting to start at 6 pm, and the 2027 Intergovernmental Cooperative Agreement, if available

10. Town Chair Report: "A group of neighbors is going to have a booth at the fair, and John Lack will be our speaker on Friday and Saturday, and his recent news is he spoke at the planning commission in Williams Bay, and the issue was a cellphone tower and with the information that he brought to the town board and the health effects

from a cellphone tower, the vote at the end of the meeting was 9 against and 1 for, and it was denied that they would put up the cellphone tower in Williams Bay because of the work he did there. Just to have an awareness on that and the different health effects that would affect the town from a cellphone tower such as that, and to be able to have an opportunity to meet him and talk about the work that he is doing, is an opportunity for our town."

11. Clerk's Report: 332 voters at the election yesterday, which is a 30% turnout; the inspectors did an amazing job as always. Al Steiner's phone needed to be replaced, SIM cards for James' phone is expected, and a new line for the town office is on hold until the migration from US Cellular to T-Mobile is complete.

12. Adjourn: **Motion by Eisentraut, seconded by Mayer, all voting in favor to adjourn,** motion carries. Time: 8:10 pm

September Treasurer's Report

Acct #	Description	Minimum Balance at all times	Beginning Balance	Debits	Credits	Ending Balance, as of: 8/31
102-495	**Tax - Checking**	*$750*	**$2,751.50**		*$0.58*	**$2,752.08**
100-204	**General Checking**	*$750*	**$218,426.68**	*-$79,771.17*	*$13,775.62*	**$152,431.13**
111-471	**Tax - Collections**	*$2,500*	**$92,797.62**		*$137.92*	**$92,935.54**
111-493	**Money Market**	*$2,500*	**$680,290.74**		*$158,545.32*	**$838,836.06**
	Daily Operations		*$488,257.82*		*$149,368.25*	*$637,626.07*
	Real Estate Assessment		*$14,359.00*			*$14,359.00*
	Town Hall Maintenance		*$14,565.60*	*-$11,363.00*		*$3,202.60*
	Parks & Recreation		*$9,735.88*			*$9,735.88*
	Cemetery		*$13,918.39*			*$13,918.39*
	DPW Equipment Fund		*$48,751.59*			*$48,751.59*
	DPW Real Estate		*$30,906.46*			*$30,906.46*
	DPW Blacktopping		*$59,796.00*	*-$976.93*		*$58,819.07*
	Co Sales Tax - Bueberry		*$0.00*		*$21,517.00*	*$21,517.00*
			$994,266.54	-$92,111.10	$343,344.69	$1,086,954.81
						$0.00

Town of Lyndon
BD MTG - Budget to Date
January through December 2026

	Jan - Dec 26	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
Taxes			
General Property Tax	13,274.08	575,928.00	-562,653.92
Mobile Home Fees	1,513.23	1,450.00	63.23
Managed forest land taxes	0.00	3,500.00	-3,500.00
Total Taxes	14,787.31	580,878.00	-566,090.69
Intergovernmental Revenues			
County & Municipal Aid	3,685.86	24,572.00	-20,886.14
Utility Aid	290.86	1,939.00	-1,648.14
Supplemental County & Muni Aid	8,861.65	59,078.00	-50,216.35
Personal Property Aid	1,574.94	1,578.00	-3.06
2% Fire Dues	5,391.86	10,000.00	-4,608.14
Exempt Computer Aid	286.84	287.00	-0.16
General Transportation Aid	66,825.96	89,101.00	-22,275.04
Road Improvement TRIP Grant	13,739.95		
PILT-State Cons Land, s.70.113	2,636.49	2,600.00	36.49
FCL/MFL, s. 77.05, s.77.85	95.72		
PILT-State Cons Land, s 70.114	5,861.44	5,800.00	61.44
Grant from County, 1/2% Tax	21,517.00	43,033.00	-21,516.00
Total Intergovernmental Revenues	130,768.57	237,988.00	-107,219.43
License and Permits			
Beer and Liquor Licenses	850.00	850.00	0.00
Operators Licenses	675.00	750.00	-75.00
Campground Licenses	200.00	200.00	0.00
Mobile Home License	100.00	100.00	0.00
Dog Licenses Retained	0.00	350.00	-350.00
Building Permits	13,439.00	10,000.00	3,439.00
Sludge Permits	50.00	100.00	-50.00
Zoning/Variances/CUP	1,300.00	1,500.00	-200.00
Total License and Permits	16,614.00	13,850.00	2,764.00
Fines, Forfeits and Penalties			
Court Fines & Costs	248.62	100.00	148.62
Dog License Penalties	45.00	100.00	-55.00
Total Fines, Forfeits and Penalties	293.62	200.00	93.62
Public Charges for Services			
Clerk's Fees. Copies, SpAssess	524.62	500.00	24.62
Liquor Publication Fee	24.17	60.00	-35.83
Legal Expense Reimbursement	2,424.00		
Certified Survey Map	800.00	150.00	650.00
Total Public Charges for Services	3,772.79	710.00	3,062.79
Miscellaneous Revenues			
Interest on Investments	20,241.91	18,000.00	2,241.91
Town Hall Rental	1,050.00	250.00	800.00
Sale of Equipment	400.00		
Miscellaneous Income	2.00	100.00	-98.00
Miscellaneous Revenues - Other	3.52		
Total Miscellaneous Revenues	21,697.43	18,350.00	3,347.43
Total Income	187,933.72	851,976.00	-664,042.28
Gross Profit	187,933.72	851,976.00	-664,042.28
Expense			
General Government			
Town Board			
Town Board Salary	12,666.80	20,454.00	-7,787.20

Town of Lyndon
BD MTG - Budget to Date
January through December 2026

	Jan - Dec 26	Budget	$ Over Budget
Seminars & Meetings	225.00	2,000.00	-1,775.00
Publishing and Printing	135.07	500.00	-364.93
Town Dues & Membership Expenses	1,826.00	2,100.00	-274.00
Supplies/Expenses/Memorial/Gift	391.68	250.00	141.68
Town Web Site	0.00	3,380.00	-3,380.00
Total Town Board	15,244.55	28,684.00	-13,439.45
Legal			
Town Legal Expense	6,237.50	15,000.00	-8,762.50
Total Legal	6,237.50	15,000.00	-8,762.50
General Administration			
Clerk/Treas - Salary	42,736.64	64,000.00	-21,263.36
Clerk/Treas - Education	225.00	500.00	-275.00
Clerk/Treas - Mileage	0.00	200.00	-200.00
Deputy C/T - Wages	4,815.25	10,000.00	-5,184.75
Office Supplies	942.15	2,000.00	-1,057.85
Office Equipment Maint. / Lease	1,246.49	1,300.00	-53.51
Postage and Shipping	0.00	750.00	-750.00
Computers - Repair, Maintenance	721.60	1,000.00	-278.40
Computers - Software	208.78	250.00	-41.22
Bank and Other Fees	0.00	15.00	-15.00
Poll Workers	2,614.50	4,800.00	-2,185.50
Election Supplies & Expense	1,089.86	4,000.00	-2,910.14
Total General Administration	54,600.27	88,815.00	-34,214.73
Financial Administration			
Auditor	9,200.00	9,200.00	0.00
Assessor - Contract	6,690.62	9,480.00	-2,789.38
Assessor - Supplies and Expense	0.00	200.00	-200.00
Manufacturing Assessment Fee	0.00	250.00	-250.00
Tax Collection Fees	1,733.53	1,900.00	-166.47
Total Financial Administration	17,624.15	21,030.00	-3,405.85
General Buildings - Town Hall			
Town Hall - Wages	0.00	100.00	-100.00
Town Hall - LP Gas	1,107.92	2,500.00	-1,392.08
Town Hall - Electricity	916.33	1,800.00	-883.67
Town Hall -Telephone & Internet	1,344.57	1,700.00	-355.43
Town Hall -Supplies/Maintenance	8,007.87	2,000.00	6,007.87
Total General Buildings - Town Hall	11,376.69	8,100.00	3,276.69
Insurance			
Property & Liability Insurance	21,039.94	21,000.00	39.94
Workers Comp Insurance	1,553.00	2,000.00	-447.00
Bonds	0.00	500.00	-500.00
Total Insurance	22,592.94	23,500.00	-907.06
Employee Benefits			
Medicare	2,115.32	2,019.00	96.32
Social Security	9,044.72	8,633.00	411.72
WRS Expense	7,310.40	10,022.00	-2,711.60
Total Employee Benefits	18,470.44	20,674.00	-2,203.56
Total General Government	146,146.54	205,803.00	-59,656.46
Public Safety			
Law Enforcement			
Police Protection - Cascade	4,347.50	7,920.00	-3,572.50
Total Law Enforcement	4,347.50	7,920.00	-3,572.50

Town of Lyndon
BD MTG - Budget to Date
January through December 2026

	Jan - Dec 26	Budget	$ Over Budget
Fire Protection			
Fire Protection - Cascade	49,500.00	99,000.00	-49,500.00
Fire Protection - Waldo	49,500.00	99,000.00	-49,500.00
Fire Protection - 2% Fire Dues	5,391.86	10,000.00	-4,608.14
Total Fire Protection	104,391.86	208,000.00	-103,608.14
Ambulance Services			
First Responders - Adell	0.00	2,000.00	-2,000.00
First Responders - Cascade	0.00	7,500.00	-7,500.00
Total Ambulance Services	0.00	9,500.00	-9,500.00
Inspections			
Permit Agent - Wages	1,440.00	2,500.00	-1,060.00
New Home Inspector - Wages	6,000.00	5,000.00	1,000.00
Electrical Inspector - Wages	1,840.00	1,000.00	840.00
Plumbing Inspector - Wages	1,950.00	1,000.00	950.00
All Inspections - Supplies/Exp	303.01	1,000.00	-696.99
Total Inspections	11,533.01	10,500.00	1,033.01
Total Public Safety	120,272.37	235,920.00	-115,647.63
Public Works			
Highway and Street Maintenance			
Salary and Wages			
DPW - Salary	50,396.64	75,235.00	-24,838.36
Health Ins Stipend	8,000.00	12,000.00	-4,000.00
Road Maint. Wages	225.00	1,000.00	-775.00
Snow Plowing Wages	3,442.50	3,000.00	442.50
Brush Cutting Salary	1,155.00	2,200.00	-1,045.00
Equipment Maint. Salary	3,000.00	4,000.00	-1,000.00
Roadside Maintenance Wages	1,305.00	2,000.00	-695.00
Signs Salary	405.00	600.00	-195.00
Total Salary and Wages	67,929.14	100,035.00	-32,105.86
Road Maintenance Expense			
Road Maintenance	3,466.73	4,000.00	-533.27
Roadside Clean-Up, Brush	2,073.30	800.00	1,273.30
Crack Sealing	10,000.00	15,000.00	-5,000.00
Sand and Salt	13,378.94	22,000.00	-8,621.06
Signs and Markings	456.68	2,000.00	-1,543.32
Private Work - culverts	0.00	4,000.00	-4,000.00
Tree and Brush Control	105.69	500.00	-394.31
Total Road Maintenance Expense	29,481.34	48,300.00	-18,818.66
Equipment Maintenance			
Parts, Supplies and Repairs	3,763.31	19,000.00	-15,236.69
Fuel	5,578.11	12,000.00	-6,421.89
Total Equipment Maintenance	9,341.42	31,000.00	-21,658.58
DPW - Shed Expenses			
DPW Shed - Maintenance & Repair	790.45	2,000.00	-1,209.55
DPW Shed - LP Gas	1,616.20	3,500.00	-1,883.80
DPW Shed - Electricity	761.66	1,500.00	-738.34
DPW Shed - Cell Phone	1,149.03	1,800.00	-650.97
DPW Shed - Sani. Maint. Fee	16.50	17.00	-0.50
DPW Shed - Supplies	524.69	1,000.00	-475.31
Total DPW - Shed Expenses	4,858.53	9,817.00	-4,958.47
DPW - Office Expense			
DPW - Publication	0.00	500.00	-500.00
DPW - Education	560.51	1,000.00	-439.49
DPW - Mileage	0.00	100.00	-100.00

Town of Lyndon
BD MTG - Budget to Date
January through December 2026

	Jan - Dec 26	Budget	$ Over Budget
Total DPW - Office Expense	560.51	1,600.00	-1,039.49
Total Highway and Street Maintenance	112,170.94	190,752.00	-78,581.06
Total Public Works	112,170.94	190,752.00	-78,581.06
Health and Human Services			
Aging			
Adell Senior Citizen Center	150.00	150.00	0.00
Total Aging	150.00	150.00	0.00
Cemetery			
DPW Cemetery - Wages	210.00	100.00	110.00
DPW Cemetery -Supplies/Expenses	2,854.94	150.00	2,704.94
Total Cemetery	3,064.94	250.00	2,814.94
Total Health and Human Services	3,214.94	400.00	2,814.94
Culture and Recreation			
Recreational Programs & Events			
Cascade Athletic Club	250.00	250.00	0.00
Total Recreational Programs & Events	250.00	250.00	0.00
Recreational Facilities			
Lake Ellen Association	250.00	250.00	0.00
Tend Buoy - Supplies/Expenses	0.00	250.00	-250.00
Total Recreational Facilities	250.00	500.00	-250.00
Total Culture and Recreation	500.00	750.00	-250.00
Conservation and Development			
Plan Commission			
Plan Commission - Wages	2,920.00	3,600.00	-680.00
Comp Plan Ad Hoc Committee	475.00		
Plan Commission - Expenses	2,502.49	200.00	2,302.49
Total Plan Commission	5,897.49	3,800.00	2,097.49
Board of Appeals			
Board of Appeals - Wages	125.00	250.00	-125.00
Board of Appeals - Expenses	142.08	50.00	92.08
Total Board of Appeals	267.08	300.00	-32.92
Total Conservation and Development	6,164.57	4,100.00	2,064.57
Capital Outlay			
TH Outlay - Furniture/Equipment	0.00	500.00	-500.00
TH Outlay - Generator/Expense	688.09	500.00	188.09
DPW Outlay - Sealcoat	0.00	110,000.00	-110,000.00
DPW Outlay - Blacktop	9,231.75	100,000.00	-90,768.25
DPW Outlay - Culverts	0.00	3,148.00	-3,148.00
Total Capital Outlay	9,919.84	214,148.00	-204,228.16
Other Financing Uses	0.00	100.00	-100.00
Total Expense	398,389.20	851,973.00	-453,583.80
Net Ordinary Income	-210,455.48	3.00	-210,458.48
Other Income/Expense			
Other Income			
SD Reimbursement			
SD Mileage Reimbursement	435.00		
Total SD Reimbursement	435.00		

Town of Lyndon
BD MTG - Budget to Date
January through December 2026

	Jan - Dec 26	Budget	$ Over Budget
Total Other Income	435.00		
Other Expense			
Sanitary District			
Sanitary District Wages	578.22		
Sanitary District Mileage	652.50		
Total Sanitary District	1,230.72		
Total Other Expense	1,230.72		
Net Other Income	-795.72		
Net Income	**-211,251.20**	**3.00**	**-211,254.20**

Town of Lyndon
Unpaid Bills Detail
As of September 2, 2026

Type	Date	Num	Memo	Open Balance
All American HVAC, LLC				
Bill	08/18/2026	60803100052	HVAC replacement of AC & Furnac...	11,363.00
Total All American HVAC, LLC				11,363.00
Andre Fire Equipment				
Bill	09/01/2026	31832	Annual Maintenance Inspection	59.50
Total Andre Fire Equipment				59.50
JKH Classics, LLC				
Bill	08/28/2026	1109	Repair left side door on DPW Servi...	1,065.55
Total JKH Classics, LLC				1,065.55
Marco Inc				
Bill	08/24/2026	INV15617693	Copier maintenance contract	102.56
Total Marco Inc				102.56
Sheboygan County Treasurer				
Bill	04/30/2026	160	Gravel, shouldering, culverts, sign p...	2,748.52
Bill	05/31/2026	198	Bridge Insp, Cemetery, Private Culv...	2,276.22
Total Sheboygan County Treasurer				5,024.74
Town Web Design, LLC				
Bill	09/01/2026	10262	Annual Hosting & Website Fees; C...	2,282.00
Total Town Web Design, LLC				2,282.00
Village of Cascade				
Bill	08/11/2026	10594	August 2026 Police Patrol	675.00
Total Village of Cascade				675.00
TOTAL				**20,572.35**

September

Employee Name	Insurance Stipend	Gross Wages Subtotal	WRS Retirement 7.2%	Total Gross Wages	Federal Withholding	Social Security	Medicare	State Withholding	Total Deductions	Net Paycheck
Buchholz, Larry	$ -	$ -	$ -	$ -		$ -	$ -		$ -	$ -
	$ -	$ -	$ -	$ -		$ -	$ -		$ -	$ -
	$ -	$ -	$ -	$ -		$ -	$ -		$ -	$ -
	$ -	$ -	$ -	$ -		$ -	$ -		$ -	$ -
Dulmes, David	$ -	$ -	$ -	$ -		$ -	$ -		$ -	$ -
	$ -	$ -	$ -	$ -		$ -	$ -		$ -	$ -
Eisentraut, David	$ -	$ 291.67	$ -	$ 291.67		$ 18.08	$ 4.23		$ 22.31	$ 269.35
	$ -	$ -	$ -	$ -		$ -	$ -		$ -	$ -
Friedman, JoAnne	$ -	$ 416.67	$ -	$ 416.67		$ 25.83	$ 6.04		$ 31.88	$ 384.79
	$ -	$ -	$ -	$ -		$ -	$ -		$ -	$ -
Goodine, Dan	$ -	$ -	$ -	$ -		$ -	$ -		$ -	$ -
	$ -	$ -	$ -	$ -		$ -	$ -		$ -	$ -
Henkel, Christine	$ -	$ 569.50	$ -	$ 569.50		$ 35.31	$ 8.26		$ 43.57	$ 525.93
	$ -	$ -	$ -	$ -		$ -	$ -		$ -	$ -
Kestell, Chris	$ -	$ 291.67	$ -	$ 291.67		$ 18.08	$ 4.23		$ 22.31	$ 269.35
Klatt, Rhonda	$ -	$ 5,383.33	$ 387.60	$ 4,995.73	$ 520.89	$ 333.77	$ 78.06	$ 231.90	$ 1,164.62	$ 3,831.12
	$ -	$ -	$ -	$ -		$ -	$ -		$ -	$ -
	$ -	$ -	$ -	$ -		$ -	$ -		$ -	$ -
Mayer, Dan	$ -	$ 291.67	$ -	$ 291.67		$ 18.08	$ 4.23		$ 22.31	$ 269.35
Mullikin, Dan	$ -	$ -	$ -	$ -		$ -	$ -		$ -	$ -
Redlich, Adam	$ -	$ 50.00	$ -	$ 50.00		$ 3.10	$ 0.73		$ 3.83	$ 46.18
Reichardt, Brett	$ -	$ -	$ -	$ -		$ -	$ -		$ -	$ -
Roll, David	$ -	$ 80.00	$ -	$ 80.00		$ 4.96	$ 1.16		$ 6.12	$ 73.88
Roll, Kelly	$ -	$ -	$ -	$ -		$ -	$ -		$ -	$ -
Schiel, James	$ -	$ 684.00	$ -	$ 684.00	$ 5.90	$ 42.41	$ 9.92	$ -	$ 58.23	$ 625.77
Steiner, Alan	$ -	$ 340.00	$ -	$ 340.00		$ 21.08	$ 4.93		$ 26.01	$ 313.99
Stuebs, Steve	$ 1,000.00	$ 7,299.58	$ 525.57	$ 6,774.01	$ 449.58	$ 452.57	$ 105.84	$ 291.61	$ 1,299.61	$ 5,474.41
Unger, John	$ -	$ -	$ -	$ -		$ -	$ -		$ -	$ -
Vang, Vu	$ -	$ 50.00	$ -	$ 50.00		$ 3.10	$ 0.73		$ 3.83	$ 46.18
	$ -	$ -	$ -	$ -		$ -	$ -		$ -	$ -
Weigel, Beverly	$ -	$ 50.00	$ -	$ 50.00		$ 3.10	$ 0.73		$ 3.83	$ 46.18
Zimmermann, Ray	$ -	$ -	$ -	$ -		$ -	$ -		$ -	$ -
Wiskirchen, Jennifer	$ -	$ 291.67	$ -	$ 291.67		$ 18.08	$ 4.23		$ 22.31	$ 269.35
	$ 1,000.00	$ 16,089.75	$ 913.17	$ 15,176.58	$ 976.37	$ 997.56	$ 233.30	$ 523.51	$ 2,730.75	$ 12,445.83

Permit Agent Report

Date	Name	P		Discussion	Mile	Time
8-6	Build no permits			✓ property Hinghan Mik	16	.75
8-7			80	BP? Hopemann Heights		.25
8-8	T. Mobile			Phone Problems	48	1.5
8-10	" "			" "	40	1.75
8-12	" " Office			New Phone	6	1.0
8-14	Jim Pohl		L	+County for Kis permit	6	1.0
8-14				✓ Drive way on BB	12	.5
8-15	T Mobile				40	1.0
8-18	Office			✓ BP + Sign lot 2		
	ATax Payer Called a		g	built	16	1.0
8-19				Meet Owner + Dustin on BB	12	.5
8-20	Office Jim Pohl			BP Signage + talk Don	6	.75
8-23	Troy Klein			Pond Investigation	14	1.0
8-24	Randy DeGraf	9	2	✓ Culvert vs Drive	16	.75
8-28	DNR online	6		? on Ponds + Culverts		1.0
8-31	" "	2	)	" " "		.5
"	"	6	5	" " "		1.0

2026 PERMITS

Issued Date	Number	Electric $55	Plumbing $120	HVAC $75	Driveway $50	Raze $30	Building or Administrative	NEW Home $1,700	Seal #	Date Reported to DSPS	Signs $30	Name	Parcel #	Address	Purpose	Permit cost	
1/6/26	3738	x										Feider, Jeffrey	124142	N3785 CTH E	Electric to garage addition	$ 55.00	Em'd to Dave 1/6/25
1/7/25	3739				x							Eisentraut, David	123931	W5358 STH 28	Driveway improvement	$ 25.00	
1/7/25	3740				x							Borkenhagen, David	129052	N2764 Silver Creek Cascade	Field entrance *new*	$ 50.00	
1/19/26	3741						x					Davies, Michael	131206	W4580 Center St	renewal of Permit #3620 (garage)	$ 40.00	
1/26/26	3742					x						Torke, Douglas & Marilyn	129560	N2818 STH 57	raze barn	$ 55.00	
2/10/26	3743			x								Binder, Brent & Sheila	122181	W5986 CTH N	HVAC	$ 75.00	Em'd to Dan 2/10/26
2/16/26	3744					x						Bohnhoff, Gene & Tim	121781	W6115 CTH U	raze silo	$ 55.00	
2/23/26	3745	x										Seefeldt, Genevieve	120240	W4872 CTH U	replace wood stove with gas stove	$ 55.00	Em'd to Dave 2/23/26
2/24/26	3746	x	x	x				x	542584	2/24/26		Woepse, Tanner & Allison	129392, 129393	N2786 Blueberry Ln	New single-family residence	$ 2,634.20	Em'd to all Insps. 2/24/26
3/9/26	3747						x					Hoesel, Sandra	125270	N3307 Rock Rd	80' x 36' ag storage bldg	$ 250.00	Em'd to Dan 3/9/26
3/23/26	3748						x					O'Brien, Liam	121432	W6661 Sumac Rd	Ag bldg; doubled fees	$ 475.00	
3/23/26	3749						x					O'Brien, Liam	121432	W6661 Sumac Rd	Hoop bldg; doubled zoning fee	$ 50.00	
3/23/26	3750					x						O'Brien, Liam	121432	W6661 Sumac Rd	Raze	$ 55.00	
4/6/26	3751				x							Lake Sands LLC	130691	PO Box 228	New culvert/Driveway Improvement	$ 25.00	
4/8/26	3752			x								Steinke, Terrence	124650	N3680 North Ave	Replace furnace	$ 75.00	Em'd to Dan 4/8/26
4/14/26	3753			x								Dowty, James & Louise	127230	W5376 CTH F	HVAC	$ 150.00	Em'd to Dan 4/14/26
4/20/26	3754	x										Marshall-Horne, Carol	130691	W6234 Lake Ellen Dr	Service upgrade	$ 55.00	Em'd to Dave 4/20/26
4/29/26	3755						x					Iwanski, Brad	121461	N4868 CTH S	Renewal of Permit #3601 (shed) 2-yrs	$ 105.00	
5/4/26	3756						x					Krueger, Randy	127341	N3074 Bates Rd	30' x 50' shed; no plumb, electric	$ 325.00	Em'd to Dan 5/4/26
5/13/26	3757						x					Rady, Scott (S&L Landholding LLC)	126492	W4862 Clearview Rd	adding window and steps	$ 575.00	Em'd to Dan 5/13/26
5/13/26	3758						x					Prom, Charlotte	130320	W6296 Lake Ellen Dr	Finish upstairs room into Master	$ 250.00	Em'd to Dan 5/13/26
5/13/26	3759		x									Prom, Charlotte	130320	W6296 Lake Ellen Dr	Plumbing	$ 120.00	Em'd to Brett 5/13/26
5/13/26	3760	x										Prom, Charlotte	130320	W6296 Lake Ellen Dr	Electric	$ 55.00	Em'd to Dave 5/13/26
5/13/26	3761			x								Prom, Charlotte	130320	W6296 Lake Ellen Dr	HVAC	$ 150.00	Em'd to Dan 5/16/26
5/13/26	3762	x										Klein, James	128570	W6668 STH 28	Electric - overhead to underground	$ 55.00	Em'd to Dave 5/13/26
5/13/26	3763						x					WE Energies	126050	W5206 Clearview Rd	fence replacement	$ 25.00	
5/13/26	3764						x					Array, formerly US Cellular		N4355 STH 57	New T-mobile equipment	$ 25.00	
5/26/26	3765						x					Friese, Brandon	123312	W4757 STH 28	Kitchen Remodel	$ 250.00	Em'd to Dan 5/26/26
5/26/26	3766	x										Friese, Brandon	123312	W4757 STH 28	Kitchen Remodel	$ 55.00	Em'd to Dave 5/26/26
5/26/26	3767		x									Friese, Brandon	123312	W4757 STH 28	Kitchen Remodel	$ 120.00	Em'd to Brett 5/26/26
5/26/26	3768				x							Borchardt, Nicholas	126080	W5240 Clearview Rd	2nd Driveway (TB approved 5/13/26)	$ 50.00	
5/26/26	3769				x							Liebau, Jim	121316	Cedar Lane Rd	New Res. Driveway	$ 50.00	
6/1/26	3770	x										Steiner, Kim	130310	W6302 Lake Ellen Dr	100 amp RV pedastal (vacant lot)	$ 55.00	Em'd to Dave 6/1/26
6/1/26	3771	x										Steiner, Kim	130310	W6302 Lake Ellen Dr	Service upgrade	$ 55.00	Em'd to Dave 6/1/26
6/1/26	3772						x					Flanderka, Steven	121991	W6276 CTH N	36' x 36' pole shed	$ 250.00	Em'd to Dan 6/1/26
6/1/26	3773						x					Vang, Vu	124803	N3465 Tipperrary Rd	(2) 30x120' Hoop bldgs; Zoning Only	$ 50.00	
6/1/26	3774			x								Hoppert, Anna	120560	W5182 CTH U	A/C replacement	$ 75.00	Em'd to Dan 6/1/26
6/3/26	3775	x										KPG Investments	122901	W4873 CTH U	Stand alone 200 amp service for lights	$ 55.00	Em'd to Dave 6/3/26
6/3/26	3776						x					Schmidt, Gary	121782	W6193 CTH U	Garage	$ 325.00	Em'd to Dan 6/3/26
6/3/26	3777		x									Schmidt, Gary	121782	W6193 CTH U	Plumbing for garage	$ 120.00	Em'd to Brett 6/3/26
6/3/26	3778			x								Schmidt, Gary	121782	W6193 CTH U	HVAC for garage	$ 75.00	Em'd to Dan 6/3/26
6/3/26	3779	x										Schmidt, Gary	121782	W6193 CTH U	Electric for garage	$ 55.00	Em'd to Dave 6/3/26
6/3/26	3780						x					Meinhardt, Jason & Nicole	121572	W6654 CTH U	Renewal of Permit #3678	$ 40.00	Em'd to Dan 6/3/26
6/9/26	3781				x							Wynveen, Michael	124811	N3299 Tipperary Rd	Driveway improvement	$ 25.00	
6/16/26	3782				x							Pekala, Zdzislaw & Kasia	120902	W5699 Sumac Rd	Driveway improvement	$ 25.00	
6/16/26	3783						x					KPG Investments	122901	W4873 CTH U	Land Movement	$ 65.00	
6/30/26	3784						x					Limberg, Corey	127870	N3054 Ellen View Rd	Renew Permit #3665	$ 40.00	
6/30/26	3785		x									Limberg, Corey	127870	N3054 Ellen View Rd	Renew Permit #3667	$ 40.00	
6/30/26	3786	x										Limberg, Corey	127870	N3054 Ellen View Rd	Renew Permit #3666	$ 40.00	

2026 PERMITS

		Electric	Plumbing	HVAC	Driveway	Raze	Building or Administrative	NEW Home			Signs						
Issued Date	Number	$55	$120	$75	$50	$30		$1,700	Seal #	Date Reported to DSPS	$30	Name	Parcel #	Address	Purpose	Permit cost	
6/30/26	3787						x					Lamb, David	130790	N3031 Circle Dr	Kitchen Remodel	$ 250.00	Em'd to Dan 6/30/26
6/30/26	3788	x										Lamb, David	130790	N3031 Circle Dr	Kitchen Remodel - electric	$ 55.00	Em'd to Dave 6/30/26
6/30/26	3789		x									Lamb, David	130790	N3031 Circle Dr	Kitchen Remodel - plumbing	$ 120.00	Em'd to Brett 6/30/26
7/15/26	3790	x	x	x				x	542585	7/15/26		Horne, Carol, Lake Sands LLC	130680	W6244 Lake Ellen Ct	New single-family residence	$ 1,700.00	Em'd to all 7/15/26
7/8/26	3791		x									Rammer, Tim & Mary	123311	W4799 STH 28	Plumbing for kitchen remodel	$ 120.00	
7/14/26	3792				x							Dorzok, Robin	126781	N2901 Blueberry Ln	Driveway improvement	$ 25.00	
7/14/26	3793						x					Kaat, Justin	126443	N3162 Mill Rd	Detached Garage (bldg only)	$ 325.00	Em'd to Dan 7/14/26
7/15/26	3794				x							Ford, David & Kendra	124920	W6499 CTH V	Driveway improvement	$ 25.00	
8/5/26	3795					x						Horne, Carol, Lake Sands LLC	130680	W6244 Lake Ellen Ct	Raze home & shed	$ 55.00	
7/22/26	3796				x							Mehring, Jeff	126770	W5240 CTH F	Driveway improvement	$ 25.00	
7/27/26	3797			x								Seefeldt, Genevieve	120240	W4872 CTH U	Replace AC	$ 125.00	Em'd to Dan 7/27/26
8/5/26	3798	x	x	x				x	581131	8/5/26		Liebau, James	121316	N4497 Cedar Lane Rd	New single-family residence	$ 1,700.00	
8/5/26	3799						x					Anderson, Jake	129100	W6320 CTH W	Kitchen remodel	$ 250.00	Em'd to Dan 8/5/26
8/5/26	3800	x										Anderson, Jake	129100	W6320 CTH W	Electric - Kitchen remodel	$ 55.00	Em'd to Dave 8/5/26
8/5/26	3801		x									Anderson, Jake	129100	W6320 CTH W	Plumbing - Kitchen remodel	$ 120.00	Em'd to Brett 8/5/26
8/5/26	3802				x							Bigler, Jon	126830	W6062 CTH F	Driveway improvement	$ 25.00	
8/17/26	3803						x					Eisentraut, David	123931	W5358 STH 28	Berm (filling lower corner of property)	$ 65.00	
8/17/26	3804						x					Hoskow, Peter & Sarah	131303	N2709 Prairie Run	Lower/Upper decks, stairs, cook area	$ 175.00	Em'd to Dan 8/17/26
8/24/26	3805						x					Pohl, James	123581	N3997 Blueberry Ln	Storage shed addition	$ 325.00	Em'd to Dan 8/24/26
8/24/26	3806		x									Murray, Dianne	121041	W5766 Winooski Rd	Plumbing (tub to shower)	$ 120.00	Em'd to Brett 8/24/26
8/31/26	3807			x								Kletzien, Dan & Nancy	128020	W6290 Harbor Lights Circle	Furnce & A/C replacement	$ 150.00	Em'd to Dan 8/31/26
9/1/26	3808				x							Muehlberger, Jacob (**Blended Roots F**	123582	Blueberry Ln	Ag Field Entrance	$ 50.00	
	3809																
	3810																
	3811																
	3812																
	3813																
	3814																
	3815																
	3816																
	3817																
	3818																

Town of Lyndon

Policy for Administration of Town Government

Adopted March 23, 2005

Amended:
February 8, 2006
September 13, 2006
May 10, 2007
July 3, 2007
July 8, 2009
January 26, 2010
June 9, 2010
April 9, 2025
September 10, 2025

TOWN BOARD ORGANIZATION

The Town chairperson and supervisors shall constitute the Town Board. The Board shall exercise village powers as authorized under Stat. 60.10 (2) (c) of the State of Wisconsin and as previously authorized by the Town electors. The Board, under the provisions of Ordinance no. 4 of 2004 adopted July 10, 2004, will consist of five members including the Chairperson and four Supervisors, all elected at-large.

STANDING COMMITTEES

The chairperson may nominate one or more Board members to oversee certain functions of town business. Such functions may include, but are not limited to: Town Hall, Town Roads, Cemetery, Legal and Budget. Nominations must be approved by a vote of the Board. Nominations by the Chair shall be deemed approved unless a majority of all other Town Board members disapprove an appointment by roll call vote at the time the nomination is brought before the Board.

VACANCIES

Vacancies in unexpired terms shall be filled by appointment voted upon by the remaining members of the Board and the Town Clerk. A Town Supervisor shall be eligible for appointment as Town Chairperson to fill an unexpired term. The Board may also seek other applications to fill the vacancy of Town Chairperson or Town Supervisor. If a Supervisor is appointed as Chairperson, the vacancy for the Supervisor's term shall not be filled at the same meeting.

WEBSITE PURPOSE, POLICY & DISCLAIMER *(added 4/2025)*

The Town of Lyndon's website replicates, in an electronic manner, information provided by town Staff and Officials, and shall be the Town's primary and predominant Internet presence. The Town's website seeks to inform the general public about municipal orientated programs, services, activities, and events that support the Town's and website's policies and purposes. The Town of Lyndon's website serves as one of the municipality's public notice posting locations under Wisconsin statute s.19.84(1).

The Town of Lyndon Town Clerk is responsible for posting and maintaining the Town's website hosted by TownWeb. The Town of Lyndon may link to other websites to support the purposes and policies of the Town's website, departments, and divisions. Clarifications and suggestions of the site's content should be directed to the Town Clerk.

Disclaimer

1. The Town of Lyndon does not warrant or make any representations as to the quality, content, accuracy, or completeness of the information, text graphics, hyperlinks and other items contained on this sever or any other server. Such materials have been compiled from a variety of sources, and are subject to change without notice from the Town of Lyndon.
2. Communications made through this site's messaging system shall in no way be deemed to constitute legal notice to the Town of Lyndon or any of its agencies, officers, employees, agents, or representatives, with respect to any existing or potential claims or cause of action

against the town or any of its agencies, employees, agents, or representatives, where notice to the Town is required by any federal, state or local laws, rules, or regulations.

3. The Town of Lyndon website contains hyperlinks to various other sites. The Town is not responsible for the privacy practices or the content of such sites or cumulative sites linked therein. Displayed hyperlinks may not be totally inclusive and may change without prior notice.

NOTICES

The Clerk shall post notice of each meeting in compliance with law, and shall notify each Board member of the date and time of each meeting. Not later than 54 hours before the start of the meeting, the notice shall be delivered to the members personally or left at their usual abode, unless a member has elected to receive notice by fax or electronic mail, in which case the designated method of communication shall be used.

AGENDA *(updated 4/2025)*

The Clerk in consultation with the Town Chairperson shall prepare an agenda for each Board meeting. The agenda must clearly and fully state the subject matter of each item of business to come before the Board. Any supervisor may have items of business placed on the agenda if notice is given to the Clerk before 11:00 a.m. on the Thursday prior to the meeting. Items requested by the public may also be placed on the agenda if submitted before 11:00 a.m. on the Thursday prior to the meeting and if approved by the Town Chairperson. Items submitted late will not be placed on the agenda unless the Town Chairperson waives the deadline. The Plymouth Review newspaper, and all others wishing to be notified of upcoming meetings, can subscribe to the Town's website for such notices. Meeting notices and agendas shall also be sent by email and in a timely manner to any other news media of record requesting them.

MEETINGS

The Town Board shall meet in regular session on the 2nd Wednesday of every month. Meetings will be held in the Town Hall and will commence at 7 p.m. unless a different meeting place and time has been designated and proper public notice has been given. A change in meeting time and place may be set by the Town Board or by the Town chairperson. The Town chairperson or any two Town Board members shall also have authority to call for a special Town Board meeting. Individual requests from citizens for special Town Board meetings may be honored at the discretion of the Town Chairperson and must be properly noticed and open to the public. Fees for requested special meetings will be determined by the Town Board and must be paid in advance by the person making the request. Fees shall not be refundable.

ABSENCES *(updated 4/2025)*

If a Board member for any reason cannot attend a scheduled meeting, he or she shall provide reasonable advance notice to the Chairperson and Clerk, and shall provide the reason for his or her anticipated absence. If the Chair is absent from the meeting, the Clerk shall call the Board to order and preside until the Board selects another member to preside at that meeting.

While state law does *not* give absent Board members the "right" to appear remotely, the Town of Lyndon allows for remote appearance under limited circumstances such as during required work-related travel, illness and/or weather, and only one (1) Board or Plan Commission member may be attending remotely at a time.

QUORUM

If any three members of the Board, including the presiding officer, are present, it shall constitute a quorum and the group may act on any issues that are on the agenda of a legally posted meeting unless state statutes require more than a majority vote of the entire board. Amendment of the budget shall require approval by at least four members of the Board.

PRESIDING OFFICER; ORDER.

The presiding officer may speak on any question, make any motion, and vote on all matters submitted to the Board for its consideration. The presiding officer shall preserve order, conduct the proceedings of the Board, and be its parliamentarian. If a member or other person does not follow the Board's rules, the presiding officer may call the offending person to order. Any member may raise a question or point of order. The question of order must be raised at the time the alleged breach of order occurs. The presiding officer shall immediately rule on the question of order, subject to an appeal to the Board. The appeal may be sustained by a majority vote of the members present, exclusive of the presiding officer.

ORDER OF BUSINESS

All items of business will be taken up in the order they are placed on the agenda unless the agenda is amended. The presiding officer may ask for unanimous consent to amend the agenda and if there is any objection, the question shall be put to the Board members. If a majority of those attending give approval, the agenda may be amended to delete items or to revise the sequence of the agenda.

VOTING

All matters brought to a vote shall be by roll call or by any other method that allows the Clerk to record the vote of each member on each matter. No member may explain his or her vote during the call of the vote.

AMENDMENT AND WITHDRAWAL

No motion may be withdrawn by the moving member without consent of the seconding member.

ABSTENTIONS

A Board member shall not vote on any matter in which he or she has a direct pecuniary or personal interest not common to other members of the Board. A Board member who abstains from voting on any particular matter shall not be required to give a reason for abstaining.

RECONSIDERATION OF QUESTION

Any member who voted with the prevailing side on any question may move for reconsideration of the vote immediately after the vote or at the next succeeding meeting of the Board if the matter is on the agenda. A motion to reconsider requires a second but a member who voted with the prevailing side on

the question need not make the second. If a motion to reconsider is defeated, it may not again be presented to the Board at that meeting.

VISITORS' RIGHT TO ADDRESS BOARD; PUBLIC COMMENT *(updated 4/2025)*

Unless a public hearing is on the agenda, the public does not have a right to speak at Town Board or Plan Commission meetings. The open meetings law states that a meeting notice for a governmental body may provide for a period of public comment, per §19.84(2), Wis. Stats, which means it is not required to allow public comment at its meetings. If allowed, public comment would then only be allowed at the designated time, for a limited amount of time which shall be noted on the agenda, and all comments from the floor must be directed to the presiding officer. If a topic is mentioned during the public comment period that is not on the agenda, the Board may have limited discussion on the matter. Any substantive discussion and decision must take place at another Town Board meeting where the agenda includes the item being addressed. The presiding officer may also allow comments from the floor at any other time during the meeting if it is felt that the speaker will have relevant comments about the topic currently under discussion. If the presiding officer decides that comments made outside the public forum are not relevant, unduly repetitive, argumentative, abusive, or otherwise objectionable, the presiding officer may refuse or revoke the privilege of the floor.

MANNER OF DELIBERATION

No member shall address the Board until recognized by the presiding officer. The member shall then address the presiding officer and limit all remarks to matters that are germane to the question under discussion. The member shall avoid rudeness, intemperate language, and personal confrontation at all times. When two or more members simultaneously seek recognition, the presiding officer shall determine which member may speak first.

RULES OF ORDER TO GOVERN BOARD

The Board shall be governed by "A Guide to Parliamentary Procedure for Local Governments in Wisconsin" by Larry E. Larmer (1998). If an issue is not clearly resolved or is not addressed by the Larmer guidebook, the presiding officer shall follow procedure outlined in Robert's Rules of Order Newly Revised (1990), unless contrary to state law.

SUSPENSION OF RULES

These rules or any part of them may be suspended in connection with any matter under consideration by a recorded vote of two-thirds (2/3) of the members present, provided that such action is in full compliance with the open meeting law and other applicable state laws.

APPOINTMENTS

Nominations for appointments to Town Board committees, commissions, task forces and other subunits of town government shall be made by the Town Chairperson and submitted to the Board for approval. Nominations by the Chair shall be deemed approved unless a majority of all other Town Board members disapprove an appointment by roll call vote at the time the nomination is brought before the Board.

AUTHORIZATION TO SOLICIT BIDS

The Town chairperson may solicit bids or quotes for equipment, materials or services. All bids or quotes must be submitted to the Town Board for approval.

AUTHORIZATION TO REPRESENT THE TOWN

The Town Chairperson may represent, or designate another officer to represent, the Town at meetings of, and hearings before, public or private groups, organizations, and news media on matters affecting the Town.

EMERGENCY EXPENDITURES *(updated 4/2025)*

On April 8, 2020, the Town Board adopted Ordinance 2020-02, Ordinance For Alternative Claims Procedure which authorizes the Town Clerk to make payments from the Town treasury pursuant to the ordinance for claims against the Town not in excess of ten thousand dollars ($10,000).

Payments may be made from the town treasury after the town clerk audits and approves each claim as a proper charge against the treasury by first determining that the following conditions have been complied with:

1. Funds are available under the town budget to pay the bill or voucher.
2. The item or service covered by the bill or voucher has been duly authorized.
3. The item or service covered by the bill or voucher has been supplied or rendered in conformity with the authorization.
4. The claim appears to be a valid claim against the town.

The town clerk may require submission of proof to determine compliance with the conditions under 1-4, prior to approval. For example, the clerk may require verification of quantity, quality, etc. by another town official or employee.

After determining that the above conditions have been met, the clerk shall indicate approval of the claim by placing his or her signature on the bill. Upon approval of a bill or voucher under this procedure, the clerk shall prepare and sign a check and have it countersigned by the town treasurer and the town chairperson, pursuant to Wis. Stat. § 66.0607. The treasurer shall then mail or deliver the completed checks to the appropriate parties.

At least monthly, the town clerk shall file with the town board a written list of claims approved pursuant to this ordinance. The list shall include the date paid, name of claimant, purpose and amount.

COMPENSATION

Compensation of elected Town officers may be a combination of salary and per diem payments and shall be determined by electors at the Town Meeting held annually to approve the budget and set the tax levy. Compensation of appointed town officers shall be set by the Town Board. Only one Per Diem payment may be collected each day for meeting attendance. Members of the Town Board, Plan Commission, Board of Appeals, and Board of Review may claim Per Diem payments. Other committees

appointed by the Town Board to perform a specific task may also be eligible for Per Diem Payments if authorized by the Board. In addition to regular meetings for which proper notice has been given, Town officers may also collect Per Diem payments for attending forums, seminars and meetings of other bodies. Town employees may be authorized to collect their regular pay for attending forums, seminars and meetings that are directly related to their work as a Town employee. The Board may disallow claims for payment by town officers and employees if prior authorization was not granted and it is determined that the payment is not appropriate.

REIMBURSEMENT OF EXPENSES

Elected Town officials may claim mileage at a rate determined by the Town Board, for travel that originates in the Town and continues outside of Sheboygan County. No mileage will be paid to elected officials for travel inside Sheboygan County unless town business requires an extensive amount of travel in a personally owned vehicle. Appointed officials and Town employees who are required to use their personal vehicles in the course of their duties may be reimbursed for all mileage at a rate determined by the Board. All Town officers and employees may be reimbursed for such expenses as phone bills, office supplies and other goods and services deemed necessary for the conduct of Town business. Items costing $25 or less may be included in the list of monthly vouchers. If prior authorization was not given for individual expenses exceeding $25, a request for payment may be made at a subsequent Town Board meeting and must be authorized by a separate vote of the Board and recorded in the minutes. Attendance at conventions and other functions that require appointed or elected officers or town employees to stay overnight must be approved in advance. Reasonable expenses for food, lodging and mileage may be reimbursed if approved by the Board.

PLAN COMMISSION *(updated 4/2025)*

The Town Plan Commission shall consist of five regular members and up to two alternate members. The Town Chairperson shall nominate the presiding officer and members. Nominations must be confirmed by the Town Board. The Plan Commission shall have primary responsibility for reviewing all land use issues arising in the Town and making recommendations to the Town Board for action on requests for rezoning and/or changes in land use. The Plan Commission is also delegated the authority to review building permits and the Town Clerk is delegated the authority to issue building permits. The Plan Commission shall review all Certified Survey Maps submitted for approval to the Town Board. The request for a Certified Survey Map approval shall include ten copies of the survey, (five for Plan Commission and five for the Town Board). The Plan Commission, or a subcommittee thereof, shall keep a calendar of all conditional use permits issued by the Town Board and shall inspect all conditional use permit holders after one year and thereafter as deemed necessary, to ensure that conditional use permit holders are in compliance. The Plan Commission or a subcommittee shall also make yearly inspections of campgrounds in the Town.

PLAN COMMISSION MEETINGS

The Plan Commission shall meet in regular session on the 1st Wednesday of every month. Meetings will be held in the Town Hall and will commence at 7 p.m. unless a different meeting place and time has been designated and proper public notice has been given. The Plan Commission or Plan Commission

Chair may set a change in meeting time and place. The Plan Commission Chair shall also have authority to call for a special Plan Commission meeting. Individual requests from citizens for special Plan Commission meetings may be honored at the discretion of the Plan Commission Chair and must be properly noticed and open to the public. Fees for requested special meetings of the public will be determined by the Town Board and must be paid in advance by the person making the request. Fees shall not be refundable.

TOWN RECORDS, VIEWING, REQUEST TO COPY

The Town Clerk shall be the official custodian of town records. Records will be available for viewing by the public by appointment. The clerk may require 48 hours written or oral notice of intent to inspect or copy a record. Copies of public documents may be ordered from the Town Clerk. The fee for copying documents shall be determined by the Town Board and may be reviewed periodically.

Those requesting copies of Town records will be accessed the actual, necessary, and direct costs of complying with the request, which the Town has determined to be the following:

1. Copy costs: See Town's current fee schedule; actual cost if out-sourced.
2. Postage: Actual costs.
3. Location/searching: Actual, necessary, and direct costs if $50 or more, with staff time calculated pursuant to #4 below.
4. Staff time needed to comply with request: First ½ hour – no charge; thereafter see Town's current fee schedule.

Prepayment: Required for any request where the total charges are expected to exceed $5.

CITIZENS COMPLAINTS

It is strongly recommended that complaints be submitted in writing as an agenda item for review/discussion/action on the part of the entire Town Board.

However, citizen complaints may be presented to the Town Clerk or any Board member or appropriate Department Head in person, by telephone, postal service or electronically.

It shall be the policy of the Town Board to acknowledge all citizen complaints within five (5) days of receipt of the complaint. Such acknowledgement will be in the same manner in which the Town Board/Member/Clerk/Department Head received the complaint. If the complaint necessitates further research, fact-finding, etc. which cannot be accomplished within the five working day period, then the Town Board/Member/Clerk/Department Head will inform the complainant of the extended time needed to reply.

The Town Board/Member/Clerk/Department Head will not consider or be responsible for complaints/disputes between neighbors on issues such as lot lines, animal problems, etc. or other issues of a personal nature. Resolving those problems is the sole responsibility of the neighbors and if they cannot be resolved then it is their right to seek legal counsel or consult other governmental agencies (Register of Deeds on property issues, etc.).

USE OF TOWN EQUIPMENT *(added 4/2025)*

Use of any of the Town equipment, including trucks, tractors, mowers, television, office equipment, etc., and other property of the Town, is for use by the Town Board, Plan Commission and the Town Staff **for town-related activities**, events, business or maintenance only, and shall not be rented, lent or otherwise made available for use to town residents, commercial or nonprofit enterprises or the general public without the consent of the Town Board, Plan Commission or Town Staff.

REQUEST FOR LEGAL COUNSEL BY TOWN BOARD OF SUPERVISORS *(added 9/10/25)*

Any request from a supervisor for legal counsel will be presented at a properly noticed meeting to the Town Chair, who is authorized to contact legal counsel as they deem necessary. The request would need approval from a simple majority of the Town Board to proceed. All legal outreach must be documented and retained for future reference. The Town Chair will be the Town Board's liaison for any matters involving legal counsel.

Sheboygan County
Department of Transportation - Highway Division
Bryan Olson, Transportation Director
W5741 CTH J
Plymouth, WI 53073

August 18, 2026

Town of Lyndon
Chairperson JoAnne Friedman
W6081 County Rd. N
Plymouth, WI 53073

Dear Chairperson Friedman:

Thank you for the opportunity to develop an estimate for work to be completed in 2026. Following are estimated costs for the work proposed:

Silver Sands Rd Add Structure and Culvert replacement

Total Base/Prep includes below list of items	**$11,061.00**
Total Est Cost:	**$11,061.00**

As you know, the Highway Department is required to work on a time and materials basis and only actual costs would be charged. If after your review you have any questions, please contact me at your convenience.

Sincerely,

Bryan Olson
Transportation Director

BO/rl

This is a DRAFT ordinance for Lyndon's TB for initial work. Copied from the Kettle Moraine's ATV Route Proposal packet, handed out to TB members on 2/11/26 at monthly meeting.

Ordinance # 2026-**
Municipality Code 59010

PUBLIC ROAD ATV/UTV ROUTES AND REGULATIONS ORDINANCE

SECTION I - INTENT

The purpose of this ordinance is to establish ATV/UTV routes in the Town and to regulate ATV/UTVs in the Town.

SECTION II - AUTHORITY

Open usage of town roads is done pursuant to town authority as authorized by §23.33 (8)(b), Wis. Stats. The applicable provisions of §23.33, Wis. Stats. Regulating ATV/UTV operations pursuant to routes are adopted.

SECTION III - ROUTES

All town and county roads located within the Town of Lyndon will be open to ATV/UTV usage unless otherwise posted. ATV/UTV routes are open year-round.

SECTION IV — CONDITIONS

As conditions for use of town roads, the following conditions shall apply to all operators and passengers:

A. Operators of ATVs/UTVs on Town and county roads are required to have a valid driver's license.
B. All ATV/UTV operators shall observe posted speed limits.
C. No person under 18 years of age may operate or be a passenger on an ATV/UTV without wearing protective headgear of the type required under § 347.485(1)(a) and with the chin strap properly fastened, except as specially exempted under § 23.33 (3g) (b, c and d) Wis. Stats.
D. Operation of ATVs and UTVs on roadways designated as ATV/UTV Routes are authorized only for the extreme right side of the roadway, on the paved surface (if the roadway is paved), except that left turns may be made from any part of the roadway that is safe given prevailing conditions.
E. All ATV/UTV operators shall ride single file.
F. The operator of an ATV/UTV shall obey all traffic laws, local ordinances and WI DNR regulations.
G. The operator of an ATV/UTV shall display a lighted headlamp and tail lamps on the ATV/UTV and display the registration or license plate at all times.

H. All roads must be signed in accordance with NR 64.12, and NR 64.12 (7).
I. ATV/UTV operation is at the risk of the operator. The Town of Lyndon has no liability for any damage or injury to persons, real property or personal property, arising out of the operation of ATVs and UTVs on designated ATV/UTV routes.
J. ATV/UTVs being operated on a Town or county road must be insured with liability insurance with the same minimum requirements as motor vehicle insurance mandated by Chapter 344 of the Wisconsin Statutes.
K. No person may drink alcoholic beverages, or be in possession of any bottle, can or receptable containing alcoholic beverages if the bottle, can or receptacle has been opened. The use or possession of open intoxicants by operators or passengers of ATVs or UTVs is strictly prohibited while utilizing ATV/UTV routes within the Town.

SECTION V — ENFORCEMENT

This ordinance shall be enforced by any law enforcement officer authorized to enforce the laws of the State of Wisconsin.

SECTION VI — PENALTIES

Wisconsin State All-terrain Vehicle penalties as found in §23.33 (13) (a), Wis. Stats., are adopted by reference.

SECTION VI — SEVERABILITY

The provision of this ordinance shall be deemed severable and it is expressly declared that the Town would have passed the other provisions of this ordinance irrespective of whether or not one or more provisions may be declared invalid. If any provision of this ordinance or the application to any person or circumstances is held invalid, the remainder of the ordinance and the application of such provisions to other persons or circumstances shall not be deemed affected.

SECTION VII — EFFECTIVE DATE

The Ordinance shall take effect immediately upon adoption and posting/publication as provided by law.

Adopted this ____ day of _____ 20_____.

The Town of Lyndon Board of Supervisors:

_____ _____

Chairperson Supervisor

_____ _____

Supervisor Supervisor

_____

Supervisor

****

CERTIFICATE OF ADOPTION

This is to certify that the foregoing Ordinance was duly adopted by the Town Board of the Town of Lyndon on the ____ day of _____ 20_____.

_____

Rhonda Klatt, Clerk/Treasurer

Published on the ____ day of _____ 20_____.

July 27, 2026

Meeting notes with Bryan Olson, Sheboygan County Highway Superintendent

- Recommends keeping CTH E closed:
  - It is closed into the Town of Plymouth
  - Vehicular traffic is too heavy to be safe for ATVUTV traffic
- Recommends keeping CTH W closed:
  - It is partly closed in the Town of Sherman (only connectors)
  - It is totally closed in the Town of Mitchell due to the gravel pit
  - Vehicular traffic is too heavy to be safe for ATV/UTV traffic
  - Road conditions and sight lines are too restricted to be safe for ATV/UTV traffic
- Recommends keeping CTH IW closed:
  - CTH IW is like an "island", as there is nowhere to go –
    - While CTH IW intersects with Mill Road, the Town of Lima is not open to ATV/UTV's (that section is under Lima's jurisdiction according to the road maintenance agreement that is currently proposed. *See Town Road section for more information on Mill Road**
- Town Road discussion:
  - The section of Mill Road that Lyndon maintains (according to the road maintenance agreement that is currently proposed) is okay to open because it starts at CTH F and heads north to N3096 Mill Road.
  - Center Street should not be opened, as Lima is closed, and they'd have nowhere to go.

Bryan says the road open maps can always be changed at later dates. Some county highways are closed because of neighboring jurisdictions, and once those neighbors open their roads, the maps can be amended.

MILEAGE FOR COUNTY TRUNKS	MILEAGE FOR COUNTY OTHER ROADS
31.64	0

STATE OF WISCONSIN
WISCONSIN DEPARTMENT OF TRANSPORTATION
TOWN PLAT RECORD

59-010

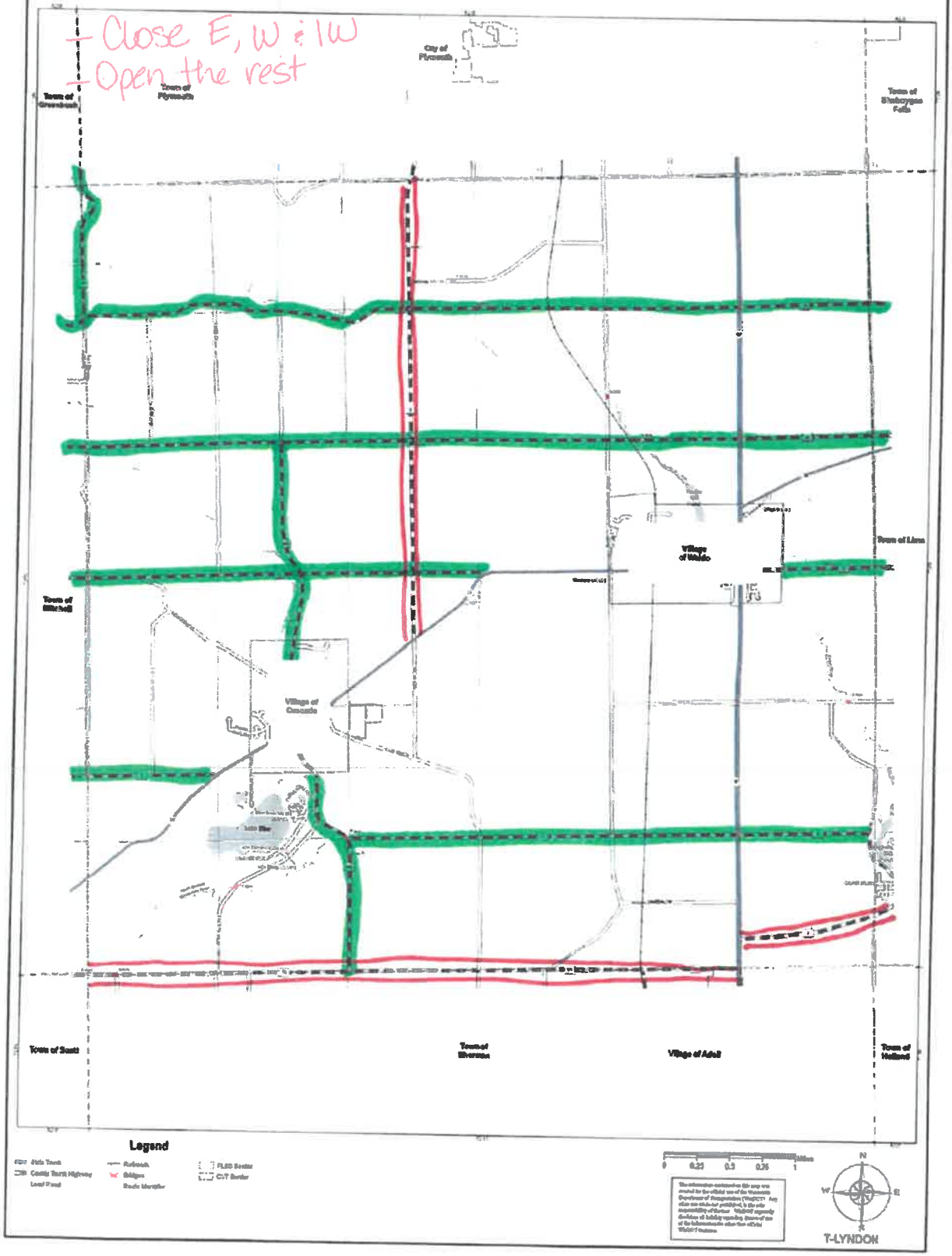
DATE	MILEAGE FOR LOCAL (Rounded to nearest 0.01 mile)	LOCAL ROAD ADJUSTMENTS (Certified in accordance with sec. 83.30 Wis. stat.)
(1) 4-1-25	30.41	Name: Title:
(2) 1-1-26	-	Signature: Date:
(3) 4-1-26		

(1) THIS DATA REPRESENTS THE LAST CERTIFIED MILEAGE AS CORRECTED BY WHICH MAY HAVE BEEN USED FOR PRE-TRANSPORTATION AIDS.
(2) THE TOWN CHAIRMAN OR CITY/VILLAGE CLERK IS TO FILL IN THE MILEAGE TOTAL CERTIFIED AS OPEN TO THE PUBLIC AS OF THE FOLLOWING JANUARY, INCLUDING ANY NEW CHANGES THAT WERE MADE ON THE FILE.
(3) THIS DATA REPRESENTS MILEAGE ADJUSTMENTS MADE BY WISDOT DUE TO FIELD VERIFICATION, INVENTORY, ANNEXATION, ETC. TRANSPORTATION AID PAYMENTS MAY BE MADE BASED ON THIS FIGURE.

County Highway Recommends

TOWN OF
LYNDON
COUNTY: SHEBOYGAN

- Close E, W & IW
- Open the rest



List of all Lyndon roads:

Bates Rd

Blueberry Ln

Cedar Ln

Center St

Circle Dr

Clearview Rd

Dooley Rd

Ellen View Rd

Francis Ave

Glacier Rd

Harbor Lights Rd

High St

Highview Rd

Kettleview Rd

Lake Ellen Dr

Mill Rd

North Ave

Pheasant Valley Rd

Rock Rd

Silver Creek-Cascade Rd

Silver Sands Rd

Sumac Rd

Timber View Rd

Tipperary Rd

Winooski Rd